

21 January 1981

Excerpts from ODP Staff Meeting - 16 January 1981

1. An awards ceremony was held in the auditorium on 16 Jan. The DCI, DDCI, and DDO were awarded the Distinguished Intelligence Medal, new SIS promotions were presented, and Meritorious Officer awards were presented. [redacted] DD/ODP, was presented his Meritorious Officer award.

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2. John Bross, who retired from CIA some years ago, will be the Interim Acting DDCI.

3. W-2's will be distributed with the 22 January paychecks.

4. Don Smith, D/OTE, retired effective 16 January.

5. Mr. Johnson announced that the MBO sessions had gone very well and congratulated all who had participated and done staff work for them.

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6. [redacted] NFAC ADP Control Officer, called the D/ODP and expressed NFAC's deep appreciation for ODP's support on MRS.

7. The lack of hot water in the rest rooms was not an Agency decision. Last June a decree from GSA was received based on former President Carter's initiatives to reduce energy consumption in government. As a result of this all hot water was turned off in government-owned offices except in cafeterias or laboratories.

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9. [redacted] got home from the hospital on 13 January and is now recuperating at home from his heart surgery. He said he is feeling better and is talking about coming back part-time in February.

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10. A memo was sent out from Management Staff on the ADP Procurement Process briefing on 27 & 28 January. Please send all names in to [redacted] Management Staff candidates can be selected and notified as soon as possible.

11. Attached are excerpts from the Div/Staff Reports, a copy of ODP's weekly report to the DDA, and a copy of the ODP Personnel Report.



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Atts: a/s

15 January 1981

Excerpts of ODP Div/Staff Report for Week of
7 - 13 January 1981

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Management

As of 13 January, there were 49 advances outstanding, none of which were delinquent. []

Project Activity Report (PAR). After rerunning to correct the CPU factor rates, the November 1980 PAR was distributed to the ODP users. All PAR processing is now up to date. []

Travel Changes. Effective 14 January, United Airlines no longer is giving a government discount on tickets purchased with GTR's. However, American Airlines has indicated that they have no plans to discontinue their discounts. Travelers to Los Angeles, San Francisco or San Diego can still get greatly reduced fares by flying American Airlines and using GTR's. []

Processing

The 24 Telex 3350 type devices ordered in December have arrived and are being installed. These drives will be used to meet DDO, OER, and CAMDEV FY-81 requirements. []

SPD is working on a software package to allow Tech Notes to be distributed on AIM once that system is operational. []

CSS will produce rough unedited draft documentation to distribute to the initial population of AIM users. SPD has agreed to provide a stable production system for this user test. The first users will be introduced to AIM next week. This is an accelerated schedule due to SPD's desire to have as many users on the system as quickly as possible. []

On 12 January [] OD, reported for a temporary assignment in CSS. She will be working in the Systems Admin Group on VM. []